

## Citizenship Checklist: Adult

### Basic Requirements:

- Residence: five years' legal residence in the UK, one year ILR
- No more than 450 days' absence from the UK in the last 5 years, 90 days in the last year
- Passport/s or travel document/s to cover the past five years
- Good character
- Life in the UK Test
- Secure English Language Test B1

### Cost:

Application fee £1330 + Biometric enrolment fee £19.20 = £1349.20

Life in the UK Test £50

Secure English Language Test B1 £150

UKVCAS appointment fee £69.99

### Application:

From March 2019 all applications must be made online. In order to complete and submit an online application you will need to supply all the information below and pay the fee online.

### Residence:

You must have been present in the UK on the precise day five years before the date your application is sent.

You need any one of the following to prove ILR:

- BRP
- Indefinite Leave to Remain or Indefinite Leave to Enter stamp in passport
- Immigration Status Document
- Home Office letter granting ILR

You need five years' address history: dates, addresses

### Employment:

You need ten years' employment history: dates, employers, addresses

If you are self-employed, you need your latest Self-Assessment Statement and Tax Return.

### Good Character:

You must declare any criminal convictions, civil judgements and police warnings or cautions. Please ask a CLEAR adviser if you have any convictions that may affect your application

The Home Office may also refuse citizenship if you were "in breach of immigration rules" at any point before you got leave to remain. Examples could be failing to report or evading immigration control. Please ask a CLEAR adviser if you think this may affect you.



**Passport:**

If your passport or travel document does not cover the whole of the last five years, you need to supply documents to prove residence for the time you didn't have a passport. Documents should include your full name, address and date. You will need at least one letter per year, two if possible. Ask a CLEAR adviser which letters would be best to send.

**Life in the UK Test:**

Applicants must have passed the Life in the UK test. This can only be booked online at <https://www.gov.uk/life-in-the-uk-test>. The cost is £50 and must be paid online. You will need an email address to do the online booking.

**Secure English Language Test (SELT):**

Applicants must have passed an English test (Speaking and Listening) at level B1. This is equivalent to Entry Level 3. It must be taken at a secure testing centre and tests can only be booked online. There are two test providers, Trinity and IELTS; the only provider with a local test centre is IELTS who have a centre at Highbury College in Portsmouth, but both providers have several test centres in London. The cost is £150 and must be paid online. The applicant will need an email address to do the online booking.

ESOL Entry Level 3 certificates that have not been taken at a secure testing centre will not be accepted (the rules changed in October 2015).

IELTS Life Skills B1

<http://takeielts.britishcouncil.org/ielts-ukvi>

Trinity GESE Grade 5 (B1)

<https://seltbodyking.trinitycollege.co.uk/OEWeb/loadExamDtl.do>

**Photograph and Referees**

You will need two recent passport photograph taken in the last three months.

You will need to ask two people to be your referees who have known you for at least three years:

- One professional person: can include teacher, health worker, accountant, solicitor, company director, religious leader. See <https://www.gov.uk/countersigning-passport-applications> for a full list of accepted occupations.
- One person who is not a relative who is either aged over 25 or has a British passport.

Before you start the application you will need to have the following information about each referee: name, date of birth, address, telephone number, email address, occupation and British passport number.

**New Service Centres**

You need to scan and upload all documents and make an appointment at new UKVCAS Service Centre to enrol biometrics. There is a Service Centre in Southampton which costs £69.99, or a Core Service Centre in Croydon which has free appointments.

UKVCAS offer a scanning service at additional cost.

From March 2019 you can no longer enrol your biometrics at a Post Office.

**Nationality Checking Service**

This service stopped on 31 December 2018 and is no longer available.

CW March 2020